



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

13 November, 2025

DIVISION MEMORANDUM
No. 1041 s.2025

**ADDENDUM TO DM. 921 S. 2025 RE: CONDUCT OF STAKEHOLDERS
CONVERGENCE AND AWARDING CEREMONY**

TO: Assistant Schools Division Superintendent
Chief of SGOD and CID
All Public Schools Division Supervisor and Education Program Supervisor
All SGOD personnel
All Others Concerned
This Division

1. Pursuant to Division Memorandum no. 921, s. 2025. titled "Conduct of Stakeholders Convergence and Awarding Ceremony. The field is hereby informed that the venue for the said activity is at the Division Office Function Hall, Fr. William Masterson Ave., Upper Balulang Cagayan de Oro City.
2. In keeping with the spirit of the occasion, all the participants and the TWG are required to wear in **Filipiniana/Barong attire**.
3. In addition to the personnel listed in the aforementioned memorandum, the following individuals are hereby included as additional participants/representatives to the said activity:
 1. Angel Me L. Ratilla – Carmen NHS
 2. Ophelia Amor O. Kiunisala – City Central School
4. To ensure the smooth and successful implementation of the activity, a Coordination Meeting with the Technical Working Group (TWG) is scheduled on **November 17, 2025, 1:00 PM** at Division Office Board Room.
5. Attached is the list of the TWG for this activity. Attendance of all TWG members is highly required
6. All provisions stated in the original memorandum remain in effect unless otherwise amended by this addendum.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
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Website: <https://depdcdco.net/>

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7. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
8. For information and guidance of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Reference: DM No. 921 s. 2025
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION

DM-095-SGOD- Addendum to DM no. 921, s. 2025. titled "addendum to DM no. 921 re-conduct of stakeholders convergence 2025"
November 13, 2025



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STAKEHOLDERS CONVERGENCE TECHNICAL WORKING GROUP

Over-all Chairperson: Roy Angelo E. Gazo – Schools Division Superintendent
Co-Chair: Audie S. Borres – Assistant Schools Division Superintendent
Members:
 Rosalio R. Vitorillo – SGOD Chief
 Jean S. Macasero – CTD Chief
 Romeo B. Aclo – Asst. SGOD Chief
 Shirley A. Merrida – Asst. CTD Chief

COMMITTEE	SUB-COMMITTEE	MEMBERS
Finance & Budget Management Chairperson: Arnel A. Calubag	Co-chair:	Members
	Risa Bea Socorro M. Borres - AO V	Malou F. Navaja- AO-IV
Event Planning & Coordination Chairperson: Roy H. Lumban – SEPS	<i>Program Co-Chair / Artistic Director:</i> Mary Caress Tagud-Galono – EPS II	<i>Floor Director & Stage Manager:</i> Angela Vincent A. Torres – PDO
	<i>Host:</i> Donnalyn S. Rivero-Teacher – Sacred Heart Village ES-Phil. Island Kids	
	<i>Usher/Usherettes</i> Chairperson: Purcia Ang- TA-II	Members Eyza Monteza-AO-II Noelfred Balarote – AA VI
	<i>Evaluation & Narrative Report</i> Chairperson: Eleanor H. Rollan – SEPS	Co-Chair: Amor A. Radaza – EPS II
Communication, Invitation, Registration & Certificates:	<i>Letter of Communication</i> Chairperson:	Co-Chair: Angie H. Bucad-AO-II



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	Alvic Marie S. Francisco – EPS-II	
	<i>Plaques</i> Chairperson: Loredelle E. Tacandong – PDO 1	Members: Nelson Tacandong – School Head -Tumpagon NHS
	<i>Program Printing & Certificate of Awardees</i> Printing Chairperson: Mark Edward D. Olango – IT Division	Members Bevely Anne C. Nicolasora Rodel Megollas-Planning Officer
	<i>Letter & Program Distribution</i> Chairperson: Bryan F. Pasigay – ADA-VI	Members: Engelbert Dela Pena-School Head-Besigan ES Jay-Ar C. Labajan- School Head-Cadayonan IS Emmanuel L. Ramoso -School Head Dunggoan IS Arven E. Garcines- School Head-Migtugsok Mobile School
	<i>Registration & TWG Certificates Lay-out & Printing</i> Chairperson: Charise May R. Cebrian – ADAS III	Members: Arabella Labial – AO-II Hazel Joy Zambrano – ADAS III
Technical & Documentation: Chairperson: Jerry P. Taruc – EPS	Program Lay-out & Printing, LED Projections, Tarpaulin Lay-out: Ninia Marie A. Estillore – P I – Bonbon NHS	Members: John Rod Paigna – TI – Pagalungan NHS Alleya E.Cabaring – School Head – Man-ai ES



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	<i>Sound System/lights</i> <i>In-charge</i> Ferdinand Vinco- School Principal-I -Lapasan NHS	
	<i>Videography</i> Chairperson: Christian Daohog- IT Division	Co-chair: Ivan Gaspar – IT Division
	<i>Photography</i> Chairperson: Lorynel Majaducon – TI Magayad IS	Co-Chair: Allan H. Guibone – Bugo NHS
	<i>Same Day Edit & Teaser</i> Chairperson: June Suzette O. Obsid – TIII - Lapasan NHS	Co-Chair: Christian Gem C. Pimentel – HT – Pigsag-an IS
Venue & Food Preparation Chairperson: Evelyn Q. Sumanda – EPS Science	<i>Food Preparation</i> Chairperson: Juliet N. Dolero – ALS	Members Gina R. Enoya- Admin Aide Vivap Cartagena- Admin Aide
	<i>Decoration</i> Chairperson: Maribeth T. Auman School Principal -CDO NHS – Junior High School	CDO NHS Teachers
	<i>Physical Set-up</i> Chairperson: Ely V. Mamacalay II – Engr. III	Co-Chair: Alrose A. Veluz – Draftsman Jayvee Jala- Engr. -III